

REQUEST FOR BIDS

Fort Apache Officers' Row Sidewalk Replacement and Curb Repair

The Fort Apache Heritage Foundation ("Foundation") is soliciting bids from qualified contractors to replace the concrete sidewalk extending the length of the historic Fort Apache Officers' Row and to add and/or replace portions of the curb extending along General Crook Street at Officers' Row, as indicated on the project drawings. This project is located on the Fort Apache Historic District Property of the White Mountain Apache Indian Tribe.

Scope of Work:

All work will be completed following Architect's Drawings and Specifications. Interested bidders may obtain electronic copies of the Drawings by making an email request to Project Manager at khoerig@fortapachearizona.org.

1. Remove and dispose of approximately 1,537 linear feet of existing concrete sidewalks; this will include preserving and removing approximately 12 sections of the sidewalk bearing historic marking (inscriptions, boot and animal tracks, etc.) actual location shall be identified in consultation with Foundation staff;
2. Place ±5 foot sections of capped, 3" PVC pipe under sidewalk bedding as noted in Drawings;
3. Prepare sidewalk and curbing subgrades as needed, including compaction to ninety-five percent (95%);
4. Install new concrete sidewalks incorporating reinforcing as noted on the drawings, and coordinating with Foundation staff for the recreation of historic markings in the new sidewalk material.
5. Provide 3 sidewalk and curbing samples for Owner approval prior to any work and as outlined on the drawings.
6. Remove and/or replace portions of the adjacent curbing as detailed in the Drawings and Specifications.
7. Temporarily remove wood fencing at Bldg. 101 for placement of new concrete sidewalk and replace to match original layout and location once new sidewalk has been completed.

Contractor will provide sufficient technical, supervisory, and administrative personnel to ensure the expeditious accomplishment of the work.

Installation: See plan layout of sidewalk replacement. Refer to specifications, work must be in compliance to meeting the accessibility standards (ADA ABAAG); Scope of work shall comply with required landing space, slope requirements and step rise and runs requirements under ADA ABAAG. Prior to initiation of replacement, Subcontractor will provide three (3) 4'x4' test samples of the new sidewalk and (3) 6"x 12"x4' test samples of the curbing to match finish and color as closely as possible to original.

The Subcontractor shall accept directions only from the Project Manager or the duly authorized Owner's Representative. Requests or desires of the Occupying Program Users made directly to the Subcontractor will be immediately brought to the attention of the Project Manager.

COMPLIANCE WITH REGULATIONS

References

BIA Office of Facilities Management & Construction School Facilities Design Handbook
OSHA 29 CFR 1926, Subpart C, General Safety and Health Provisions

ASTM – American Standard for Testing and Materials;
29 CFR 1926, Subpart C, General Safety and Health Provisions including
ADAABAAG – Americans with Disabilities Act and Architectural Barriers Act Accessibility Guidelines
LBNL Construction Guidelines: Master Specifications, Sections 024119 and 033000 as identified by consulting architect

SITE INSPECTION

Subcontractor shall conduct on-site assessment to determine existing conditions and layout. Subcontractor shall verify all items of work and notify the Project Manager of any discrepancies or concerns prior to performing any work.

Subcontractor shall contact Project Manager, Fort Apache Heritage Foundation at (928) 338-3849 to arrange for inspection of areas identified for work under this project.

DISPOSAL OF MATERIALS

Remove debris, rubbish and other materials resulting from sidewalk replacement operations from site. Transport and legally dispose of materials off site. Debris disposal shall be the responsibility of the Subcontractor. The Subcontractor shall make arrangements for disposal of all construction debris.

Use of explosives or burning of razed materials shall not be permitted on project site.

CLEAN-UP AND REPAIR

Upon completion of sidewalk installation, remove all tools, equipment and keep site clean. Return structures and surfaces to condition existing prior to commencement of demolition and construction work. Repair adjacent construction or surfaces soiled or damaged by project.

END OF STATEMENT OF WORK

Indian Preference Requirements: The work to be performed is subject to Section 7(b) of the Indian Self-Determination Act (25 U.S.C 450e(b)). Section 7(b) requires that to the greatest extent feasible: (1) preference and opportunities for training and employment shall be given to Indians, and (2) preference in the award of contracts and subcontracts shall be given to Indian organizations or Indian-owned economic enterprises as defined in Section 3 of the Indian Financing Act of 1974 (25 U.S.C 1452).

Submittal of Proposals:

The Foundation will receive bids until 1 p.m. MST, Wednesday, September 6, 2017. Preference is for bids submitted by email to khoerig@fortapachearizona.org. All electronic bids should be submitted as a single pdf file. Proposals will also be received at the Foundation office at Building 104, General Crook Street, Fort Apache, AZ or by mail to: P.O Box 507, Fort Apache, Arizona 85926. Proposals **will not** be accepted via facsimile. For all paper submissions, an original and three (3) copies of the proposal must be received in a sealed packet and clearly marked. "Proposal for Fort Apache, Sidewalk Replacement and Curb Repair." All paper submissions must be **received** by the submission deadline.

Mandatory Pre-Bid Meeting:

The Foundation will hold a mandatory pre-bid meeting on Tuesday, August 29, 2017 at 1:00pm at the Fort Apache site. The meeting will consist of an on-site investigation of existing conditions and a further explanation of project intent. Questions will be answered at the meeting to clarify any contractor responsibilities and scope of work.

Special Instructions:

1. TERO REQUIREMENTS: All contractors shall be responsible for meeting and paying all standard TERO fees and requirements during the entire work period of their involvement as project subcontractors. The Fort shall pay all building permit fees and prime contractor TERO fees required for the project. The Contractor shall be responsible to pay all employees based on the Federal Davis-Bacon Wage Scale.
2. MATERIAL IMPORT TAX: The Tribe imposes an Aggregate Material Import Tax of \$0.25/ton of Aggregate Material imported onto the Tribe's Trust Lands. This project will be required to adhere to the Tribe's policy.
3. EXAMINATION: It is the responsibility of the Bidder to examine the entire scope of this project, seek clarification in writing, and check its bid for accuracy before submitting the bid. Lack of care in preparing a bid shall not be grounds for withdrawing the bid after the bid due date and time, nor shall it give rise to any contract claim.
4. BIDS: Responsive bids shall include a signed Bid Form. Sealed bids must be packaged so that the envelope clearly reflects the full name and address of the bidder, bid due date and time, and the project name. Bids must be submitted using the Bid Form provided herein. The bid must be signed in longhand and all blank spaces filled in. Corporations must submit bids in the legal corporation name, and include the State of Incorporation and the Legal signature of an officer authorized to bind the organization to contract. Electronically-delivered bids should include scanned copies of the complete and signed bid form, with bid form and all supporting documents placed in one pdf file. Bids received after the specified date and time will be returned unopened; late electronic bids will be returned unreviewed.
4. BONDING: There will be no bonding requirements on this project.
5. AUTHORITIES: The Contract shall be governed by the contract laws of the State of Arizona and the White Mountain Apache Tribe, and will be required to meet Federal Acquisition Regulations (FAR) for subcontractors as provided. Any disputes arising from this contract will be subject to White Mountain Apache Tribal Court jurisdiction.
6. The successful Contractor shall execute a standard Owner/Contractor for a Lump Sum Contract for signature within 10 days of notification.
7. Any excess soils from subgrade preparation shall be stored on site at the direction of the Owner.

Proposal Evaluation Criteria: Proposals will be evaluated using the following criteria:

1. **Capacity and Capability (Up to 25 Points).** A range of up to 25 points will be given under this criterion. Points will be given based on the extent to which the firm has the organizational resources to successfully perform the scope of services.
2. **Price. (Up to 25 Points).** A range of up 25 points will be given under these criteria. Points will be given based on the proposal's Total Fixed Fee being that includes the submission of a cost breakdown by phase or tasks; and a breakout of profit, overhead and reimbursable.
3. **Experience. (Up to 25 Points).** A range of up 25 points will be given under these criteria. Points will be given based on the firm's years of experience in completing projects similar to that called for in the scope of services.
4. **Indian Preference.** Following Tribal and Federal laws regarding Indian Preference in contracting on WMAT Trust Lands and within PL 93-638 Indian Self Determination Act-funded projects, fully responsible and responsive bids submitted by Indian Owned Economic Enterprises will be given priority if within 10% (ten percent) of the lowest fully responsible and responsive bid as determined by the Fort Apache Heritage Foundation.

The evaluation will be conducted by a selection panel. The use of interviews to further evaluate the proposal will be at the discretion of the Foundation. Negotiations may be conducted with selected firms. The award of the contract will be made to the firm whose proposal is most advantageous to Foundation and within available funds.

All questions regarding this Request for Bids should be directed to: Dr. Karl Hoerig, Project Manager, Fort Apache Heritage Foundation by telephone at (928) 338-4625 or by email at khoerig@fortapachearizona.org.

BIDDING FORM

Bids must be submitted to the attention of Dr. Karl Hoerig, Project Manager, Fort Apache Heritage Foundation, Inc. Emailed submissions (preferred) may be delivered to khoerig@fortapachearizona.org. Submissions may also be hand delivered to the Foundation office at Building 104, General Crook Street, Fort Apache, AZ, or mailed to: P.O. Box 507, Fort Apache, AZ 85926. All bids **must be received** by 1:00pm MST, September 6, 2017 for full consideration. Postmark by the deadline is not sufficient.

We, the undersigned, propose to do all work and furnish all the labor, material, equipment, transportation and services necessary for the work outlined in the above Request for Bids for the **Fort Apache Officers' Row Sidewalk Replacement and Curb Repair**.

We further declare that we have carefully read and examined all provided material, and that we have made a personal examination of the site and understand the exact scope of the project. In addition, we maintain that we did not engage in collusion or other anti-competitive practices in connection with the preparation or submission of this Bid.

In submitting this bid, we agree:

1. To execute a Contract with the Foundation for the work and price stated below, if we are notified of acceptance of this bid within ten (10) calendar days of receiving such notice.
2. To complete all work in accordance with the Contract documents and in compliance with all applicable codes.

Earliest Available Start Date: _____

Days Required to Complete Project: _____

Cost for Sidewalk Removal and Replacement:

Lump Sum Bid: _____ **Dollars (written in words) /**

\$ _____ **(Dollar amount in numbers)**

Unit cost per linear foot of:

4' wide sidewalk installation (including sub base): \$ _____

Cost for Curb Removal/New/Replacement

Lump Sum Bid: _____ **Dollars (written in words) /**

\$ _____ **(Dollar amount in numbers)**

Unit cost per linear foot of:

Curb removal: \$ _____

Curb installation: \$ _____

Recognition of Addendums

Addendum #1 _____

Addendum #2 _____

Addendum #3 _____

Date: _____

Bidder's Company Name: _____

Authorized Bidder's Name: _____

Signature: _____

Title: _____

Address:

Phone: _____

Fax: _____

Email: _____

Similar Projects Completed (Please include Project Name, Date, Scope, and Owner/Contact)

1. _____

2. _____

3. _____

4. _____

References (Please include Name, Organization, Telephone and Email)

1. _____

2. _____

3. _____
